



Board Application Process

Interested member-owners should complete the application and submit it to the Nominating Committee.

There are two processes for board membership (described below). In either case, please use the information below to submit your application.

Via email: brooke.mars@gmail.com

Via mail to: Morrisville Food Co-op, 46 Pleasant St. Morrisville, VT 05661
Marked "Attention: Nominating Committee"

Process #1 – Annual Meeting Board Nomination

The following process is followed for regular nominations for board membership.

- 1) Reach out to nominating committee by email or phone to express interest in serving on board
- 2) Submit an application to the nominating committee by September 1.
- 3) A member of the Nominating Committee will contact you to confirm receipt of your packet and to set up an interview.
- 4) Option to attend the September board meeting to familiarize yourself with the board, introduce yourself, and discuss your interest in serving.
- 5) Following interviews, the Nominating Committee will recommend a list of candidates for the Annual Meeting ballot. This list may include any incumbent board members who wish to run for another term and new board candidates. Any candidate who is not recommended by the Nominating Committee may use the petition process as a possible pathway to be included on the ballot.
- 6) If your candidacy is advanced to the Board election, you will be asked to submit a photo and candidate statement for publication. Candidate statements will be posted in the

store and on the website.

7) Voting will occur at the Annual Meeting held in the Fall and in the store for the week following the Annual Meeting.

Process #2 - Filling a Vacancy

If there is a board vacancy that needs to be filled prior to the annual meeting, the following process is followed:

- 1) Reach out to nominating committee by email to express interest in serving on board
- 2) Submit an application by the designated time
- 3) Attend the next board meeting. Plan to introduce yourself and discuss your interest in serving on the board
- 4) If you are selected, you will be appointed by the board to serve until the annual meeting in the Fall. At that time, if you are interested in continuing to serve, you will be nominated for the available open term.

Board Application Timeline

General Timeline for Board Nominations and Board Elections

July: Announcement of board elections and how to apply to be on the ballot

September 15: Deadline for new candidates to submit Candidate Application to Nominating Committee chair and deadline for incumbent candidates to notify Nominating Committee Chair of intention to run.

September 15-30: Interviews with prospective candidates by the board.

September 30: Nominating Committee informs candidates if their candidacy has been advanced to the election committee. If not, the candidate is informed of the petition process and deadline. If candidates are advanced, they are requested to submit a candidate statement and photo to the nominating committee within 3 days.

Late September: Petitions that are to be added to ballot are due to the Secretary before the end of the month. Secretary verifies all signatures and forwards the verified petitions to the Nominating Committee Chair to be added to the ballot.

September 30: Candidate statements and photos are added to the website.

DTB Annual Meeting is held (Oct/Nov). In-person voting occurs at the Annual Meeting
In-Store/Absentee Voting Runs for one week after the Annual Meeting.

Nominating Committee members tally ballots after voting has closed.

Candidates notified of results immediately following the tally.

Before November Board Meeting: Nominating Committee Chair arranges orientation for new board members.

November Board Meeting: New Board Members are seated.

Morrisville Food Co-op Board Member Application

Apply via email: BrookeMars@gmail.com

Or via US mail: Morrisville Food Co-op, 46 Pleasant St. Morrisville, VT 05661
“Attention: Nominating Committee”

Name:

Mailing Address:

Street

Town, State, Zip

Phone:

Email Address:

Eligibility: Are you the voting member-owner for your household? Yes No Not sure

Please add your member number here: _____

or the exact name your membership is under: _____

Candidate Statement: Please write a statement including the points below (and whatever else you would like to share) of 500 words or less.

- Why you would like to run for the board
- What you would bring to the board- include skills, previous board experience and community connections
- Your vision for the Morrisville Food Co-op
- The opportunities and challenges you see for the Morrisville Food Co-op
- How you have participated in the Morrisville Co-op, or a previous co-op