



**Morrisville Food Co-op Board Meeting**

**July 17, 2024 5:00-7:00 p.m.**

**Location: Community Room, Morrisville Town Offices, 43 Portland St**

**&**

**[Zoom Link](#) [NOTE - NEW LINK]**

**Minutes**

**Opening (5)**

1. **Welcome:** Jessica Seddon (Board Chair)

Meeting began at 5:04pm. Megan, Kaylin, Beth, Jess, George and Eric present. Don joined at 5:12pm.

2. **Member Comments** (if any)

No members present.

3. **Vote:**

- a. Approve prior meeting minutes: May 2024 [Minutes](#)

Beth made a motion to approve May minutes, Megan 2nd. Vote unanimous.

**Old Business (5)**

4. Resolution: moving Capital Fund to High-Yield Checking? (reference discussion in May regarding potential use for escrow)

Jess made a motion to move the capital fund to a CD of 6 months. Megan 2nd. Vote unanimous.

**New Business (105)**

5. **Finance (15)** (Beth)

- a. [Treasurer's Report](#)

Jess made a motion to accept the treasurer's report knowing that it is not a final end of yr review. Don 2nd. Vote unanimous.

- b. For awareness: [NCG Risk Letter](#)

6. **Discussion, Vote: Budget 2024-5 (20)** (Eric)

- a. [Proposed Budget](#) - UPDATED 17TH MORNING.

Eric reviewed the budget, unsure how NCG will affect us yet. Eric is trying to add health insurance for staff in the fall. Jess said Dave would be a good person to check in with for that. Plan would be for the co-op to pay a portion of it. Jess mentioned with these changes if needed half way through the year he could make an adjusted budget. Eric may add a miscellaneous marketing area in the budget for promotional/creative projects. Beth made a motion to pass the budget, George 2nd. Vote unanimous.

7. **Discussion (15):** [GM Report](#) (Eric) (20)



Eric placed our first UNFI order and it should arrive in september.

#### **8. Discussion: Member List: Potential Policies (15) (Beth)**

Beth spoke of creating/updating potential policies one for employee lifetime memberships, policy when a member moves or dies. Our auditing firm had asked if there was a policy in place. Consider changing the word lifetime in our policy.

#### **9. Town context: Planning Council & parking**

##### **a. [Minutes](#)**

Spoke of loading, safety, handicap spots. We should continue to participate in these discussions.

#### **9. Committee Reports (15)**

##### **[Current Structure](#)**

##### ***Personnel Committee (Don)***

We will need the names of who we are recruiting for the annual meeting. Discussion of writing a letter to top 100 shoppers and founding members vs everybody for our openings this fall that will replace Don and Jon. Don will write something up, review it with Jess and send it to Leah.

##### ***Engagement (Megan)***

- a. Corn Roast- August 21st
  1. [Volunteer Chart](#)
  2. [Run of Show Document](#)

We will skip the August board meeting due to the corn roast.

- b. Board recruiting (Don)
- c. Annual meeting - date + anchor organizer

Jess states the annual meeting will be planned at the wing center and Beth is willing to plan for this event. Date should be October 16 at this time.

- d. Other outreach

##### ***Executive/Finance (Jessica)***

- a. [Minutes](#)

##### ***Capital/Member Loan***

- a. No meeting

#### **8. Executive Session (30)**

- As needed, items to be circulated by mail.

Don made a motion to move into executive session, Megan 2nd. Vote unanimous.



Don made a motion to move out of executive session. George second. Vote unanimous.

**Adjourn**

Don made a motion to adjourn the meeting. Megan 2nd. Vote unanimous.