



**Morrisville Food Co-op Board Meeting
December 15, 2021 5:00-7:00 p.m.**

AGENDA

1. (10) **Member Comments & Concerns** (if any)
2. (5) **Vote - Approve meeting minutes** - November Board Meeting Minutes (Draft)
3. (2) **Vote - Accept Jack's resignation from appointed seat**
4. (30) **Reports**
 - a. **Nominating Committee** - Board Candidates (Larry, Helene Nilsen, Dave Carter)
 - b. **Financials** - (Beth)
 - c. **Status of store operations; IT update** (Don, Beth)
 - d. **Meetings** with Lane Fury (Beth), Kari Bradley (Susan), Lynda Brushett (Susan)
5. (30) **Proposed Committee Assignments**
 - a. Executive / Finance - Don, Beth, Susan - coordinate, work w/ store leadership, monitor finances & financial health of Co-op
 - b. Nominating - Larry, Scott - fill vacant seat, invite other candidates to serve on committees (queue for later)
 - c. Personnel - Kelley, Dani, Don - ensure implementation of Employee Handbook, performance reviews of team leaders, staff liaison
 - d. Member Loan - Susan, Beth, Larry, Nancy - plan, approach to YR5 lenders, continue
 - e. Fundraising - MJ, Cari, Dani, Scott - create plan & timeline, help from board & volunteers

For all committees: Identify chairs & members, affirm charge & goals for this year, set meeting patterns

6. (10) **Vote_ Member Request for Return of Equity**
 - a. Bylaws guidance 2.8 & 2.9
7. (2) **Confirm - Board Meeting Schedule (5:30 start?)**
8. (5) **Discussion - Board Retreat**

9. (20) **Executive Session - Personnel**

10. (10) **Vote - Leadership Structure for Store**

Adjournment

Other Items

- **December / January update to members** - Executive/Finance Committee
- **Marketing Director Job Description** - Cari was tasked with