



**Morrisville Food Co-op Board Meeting
September 27, 2021 5:15-7:15 p.m.**

AGENDA

5:15-5:35

- 1. Vote - Approve meeting minutes** - August 23, 2021 Draft Minutes
- 2. Discussion - Reports**
 - a. (10) FY21 Year End Financials (first walk-through)
 - b. (10) GM Report

5:35-6:05

- 3. (10) Vote** - Create Personnel Committee (charge, chair, members)
- 4. (10) Vote** - Approve revised Employee Handbook (& implementation steps)
- 5. (10) Vote- Date, time & place for Annual Meeting**
 - A. Proposed: Zoom; Wednesday 6:00-7:30; Nov 10, 17 or Dec 1
 - B. Assign responsibilities (agenda, ppt, annual report, board elections, etc.)
 - C. "Save the Date" message to members; official notice at least 4 weeks prior

6:05-6:35

- 5. (30) Executive Session - Finance** (board, GM, & SCORE mentor, Mike Furst)

6:35-6:55

- 6. (5) Plan - Development of FY22 Budget** (format & timeline)
- 7. (10) Vote - Independent audit/ review** (bylaws, description & cost)
- 8. Discussion** - New GM report format (if time)

6:55-7:15

- 10. (20) Executive Session - Personnel** (board)

Adjournment